

**FLORIDA INTERNATIONAL UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE**  
*Course Change/Deletion Request*

**DO NOT TYPE IN THIS BOX**

Bulletin # : \_\_\_\_\_  
Academic Year : \_\_\_\_\_

**INSTRUCTIONS:** Fill out Part I completely. In Part II, fill out the items which have changed and explain reason for change.

**I. 1.** SCHOOL/COLLEGE \_\_\_\_\_ DIV./DEPT. IN WHICH TAUGHT \_\_\_\_\_

**2a.** Present Course Title \_\_\_\_\_

**b.**

Alpha Prefix	1st Digit	last 3 Digits	"C"-lec-lab "L"-Lab	Cr. Hrs.
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**3.** Deletion Request?

Yes \_\_\_\_\_ Effective Date: \_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_

Reason for Deletion: \_\_\_\_\_

No \_\_\_\_\_ Fill out Part II.

**II. CHANGE INFORMATION ONLY**

**4a.** New Title: \_\_\_\_\_ Change Effective \_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_

**b.** Abbreviated course Title (for computer class schedules, transcripts)   
25 Characters (including spaces)

**5a.**

New Alpha Prefix	1st Digit	last 3 Digits	"C"-lec-lab "L"-Lab	Credit Hours: From ____ To ____
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**6.** Catalog Description (not to exceed 200 characters including spaces)  
*College of Medicine and College of Law: Attach description not exceeding 1,000 characters including spaces.*

**7.** New Prerequisite(s): \_\_\_\_\_ New Corequisite(s): \_\_\_\_\_

**8.** Explain Reclassification Request:

**CHANGE REQUESTED BY:**

Faculty Contact _____	(Type name)	(Signature)	____ / ____ / 20 ____
_____	(Email address)	(Phone number)	
Chairperson (Dept./Div.) _____	(Type name)	(Signature)	____ / ____ / 20 ____
Chairperson (Curr. Comm.) _____	(Type name)	(Signature)	____ / ____ / 20 ____
College/School Dean _____	(Type name)	(Signature)	____ / ____ / 20 ____

**APPROVED BY:**

University Curriculum Committee \_\_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_

Faculty Senate Chairperson \_\_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_

Academic Affairs V.P. \_\_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_

**Submit one original copy of this form. Attach one hard copy and one electronic copy of the course syllabus containing: course description, objectives, learning outcomes, major topics and textbooks.**