

**FLORIDA INTERNATIONAL UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE  
Course Change/Deletion Request**

<b>DO NOT TYPE IN THIS BOX</b>
Bulletin # : _____
Academic Year : _____

**INSTRUCTIONS:** Fill out Part I completely. In Part II, fill out the items which have changed and explain reason for change.

**I. 1.** SCHOOL/COLLEGE \_\_\_\_\_ DIV./DEPT. IN WHICH TAUGHT \_\_\_\_\_

**2a.** Present Course Title \_\_\_\_\_

**b.**

Alpha Prefix	1st Digit	last 3 Digits	"C"-lec-lab "L"-Lab	Cr. Hrs.
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**3.** Deletion Request?  
 Yes \_\_\_\_\_ Effective Date: \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_  
 Reason for Deletion: \_\_\_\_\_  
 No \_\_\_\_\_ Fill out Part II.

**II. CHANGE INFORMATION ONLY**

**4a.** New Title: \_\_\_\_\_ Change Effective \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_

**b.** Abbreviated course Title (for computer class schedules, transcripts) \_\_\_\_\_  
 25 Characters (including spaces)

**5a.**

New Alpha Prefix	1st Digit	last 3 Digits	"C"-lec-lab "L"-Lab	Credit Hours: From ____ To ____
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**6.** Catalog Description (not to exceed 200 characters including spaces)  
*College of Medicine and College of Law: Attach description not exceeding 1,000 characters including spaces.*

\_\_\_\_\_

**7.** New Prerequisite(s): \_\_\_\_\_ New Corequisite(s): \_\_\_\_\_

**8.** Explain Reclassification Request:  
 \_\_\_\_\_

**CHANGE REQUESTED BY:**

Faculty Contact \_\_\_\_\_ / \_\_\_\_ / 20\_\_\_\_  
 (Type name) (Signature)

\_\_\_\_\_ / \_\_\_\_ / 20\_\_\_\_  
 (Email address) (Phone number)

Chairperson (Dept./Div.) \_\_\_\_\_ / \_\_\_\_ / 20\_\_\_\_  
 (Type name) (Signature)

Chairperson (Curr. Comm.) \_\_\_\_\_ / \_\_\_\_ / 20\_\_\_\_  
 (Type name) (Signature)

College/School Dean \_\_\_\_\_ / \_\_\_\_ / 20\_\_\_\_  
 (Type name) (Signature)

**APPROVED BY:**

University Curriculum Committee \_\_\_\_\_ / \_\_\_\_ / 20\_\_\_\_  
 Faculty Senate Chairperson \_\_\_\_\_ / \_\_\_\_ / 20\_\_\_\_  
 Academic Affairs V.P. \_\_\_\_\_ / \_\_\_\_ / 20\_\_\_\_

**Submit one original copy of this form. Attach one hard copy and one electronic copy of the course syllabus containing: course description, objectives, learning outcomes, major topics and textbooks.**